

Burton Latimer Town Council



The Harold Mason Centre
120 High St, Burton Latimer NN15 5RH
townclerk@burtonlatimertowncouncil.org.uk

To members of the **Library Advisory Committee**- You are summoned to attend the next meeting to be held on **Tuesday 10 March 2026 at 5.15pm** at the **Harold Mason Centre**

Signed

Lionel Thatcher

Town Clerk

4 March 2026

AGENDA

1.	Apologies - to receive and approve
2.	Public Participation - <i>Members of the public can address the Committee for 3 minutes each through the Chair in relation to any item on the agenda, in accordance with the Standing Orders adopted by the Council.</i>
3.	Declaration of Interests - To receive all declarations of interest under the Council's Code of Conduct related to business on the agenda. <i>(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).</i>
4.	Minutes of last meeting - To approve the minutes of meeting on the 13 January 2026
5.	Library Manager announcements not otherwise mentioned below and Manager's report. Food Pantry – air conditioning
6.	LIBRARY TOILET FACILITIES Update
7.	HEALTH & SAFETY/BUILDINGS Fridge/freezer purchase Safeguarding and accident reporting Events procedures Window repairs – thanks to Graham Horn. Any other matters for consideration

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8.	FINANCE – current budget
9.	EVENTS and PROJECTS Report on cinema and blinds Town centre art project Farewell tea for Roger Knight – thanks to Friends of Library Community Partnership Networking Lunch
10.	POINTS OF INFORMATION
11.	<hr/> <p>Close of meeting- next meeting Tuesday 12 May 2026 suggested at 5.15pm HMC. Any items to be sent to Clerk 7 days beforehand.</p>

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